

BOARD OF EDUCATION MEETING

Raleigh County Schools

Tuesday, November 15, 2016

ROLL CALL – The Raleigh County Board of Education met in regular session on Tuesday, November 15, 2016 at 5:30 PM in Munson Hall at the Raleigh County Schools Central Office with the following members present: Vice-President Larry D. Ford, Ms. Marsha K. Smith, Mr. Jack G. Roop, Dr. Charlotte Hutchens, and Mr. C. David Price, Secretary. President Cynthia A. Jafary was absent.

CALL TO ORDER

Vice-President Ford called the meeting to order.

NEW BUSINESS

- Oath of Office for newly appointed board member
Coral Wood, Executive Secretary, administered the Oath of Office to Marsha K. Smith as the newly elected member of the Raleigh County Board of Education. The Oath of Office is filed with and made a part of the minutes of this meeting.

APPROVAL OF AGENDA/ADJUSTMENTS

Vice-President Ford requested approval of the agenda. Mr. Roop made the motion to approve the agenda. Dr. Hutchens seconded it. The motion passed 4-0.

RECOGNITIONS

Randy Adkins, Assistant Superintendent of Curriculum & Instruction introduced the Raleigh County Math Field Day Winners for 2016-17 in the Elementary and Middle School Divisions. Debbie Cantley, Math & Science Curriculum Specialist and Board Member Marsha Smith assisted in presenting the awards.

DELEGATIONS

- Agenda Items – No one registered to address agenda items.
- Non-Agenda Items – No one registered to address non-agenda items.

COMMUNICATIONS/REPORTS

- Board Reports - Board members reported their activities since the last meeting.
- Other Reports
 - Darrin Butcher, Treasurer/CSBO, presented the annual levy financial report.
 - Brianna Harvey, Health Consultant with Raleigh General Hospital, informed board members of the new program, WorkPoint Wellness, provided by RGH.

UNFINISHED BUSINESS – There was no unfinished business to discuss.

POLICIES AND PROCEDURES

The following policy is to be placed on 30-day comment:

- Approve revision of Vacancies, Assignment and Transfer of Personnel Policy C.1.14
After a brief explanation by Dr. Serena Starcher, Deputy Superintendent, Mr. Roop made the motion to place the policy on comment. Dr. Hutchens seconded it. Motion passed 4-0.

The following policies have completed the 30-day comment period:

- Approve revision of Sick Leave Bank Policy C.1.27
- Approve repeal of Sick Leave Donation Policy C.1.28

- Approve replacement Policy C.1.28 – Leave Donation
With only one comment being made on the Sick Leave Policy, Ms. Smith made the motion to approve all three policies. Dr. Hutchens seconded it. Motion passed 4-0.

CONSENT ITEMS

Mr. Roop made the motion to approve the consent items. Ms. Smith seconded it. Motion passed 4-0. Consent items are as follows:

- Approve minutes of Special Meeting, October 19, 2016
Special Meeting, October 20, 2016
Regular Meeting, October 25, 2016
Special Meeting, October 25, 2016
- Approve Payment of Bills – October 2016 (available for review during normal business hours)
- Approve Budget Supplements and Transfers – October 2016
Supplements - \$ 2,286,839.13
Transfers - \$ 5,881,677.28
- Future meetings/events: *CLOSED – November 24-25, 2016 - Thanksgiving*
Regular Meeting – Tuesday, December 13, 2016 – 5:30 PM - Munson Hall

NEW BUSINESS

- Consider approval of one request for Exception to the Four Year Attendance Requirement
Mr. Roop made the motion to approve. Dr. Hutchens seconded it. Motion passed 4-0.

EXECUTIVE SESSION

At 6:11 PM, Vice-President Ford requested a motion to adjourn into executive session under the authority of WV Code §6-9A-4 to discuss personnel matters. Mr. Roop made the motion. Ms. Smith seconded it. Motion passed 4-0.

Upon returning to open session at 7:04 PM, all members but President Jafary were present.

CONSIDERATION OF PERSONNEL

- Approve travel to National Title I Meeting in California for Sandra Sheatsley and Jamie Hughes
Dr. Hutchens made the motion to approve. Ms. Smith seconded it. Motion passed 4-0.
- Approve Superintendent's recommendations for personnel 2016-17
With no corrections being noted, Superintendent Price recommended approval. Mr. Roop made the motion to approve. Dr. Hutchens seconded it. Motion passed 4-0.

ADJOURNMENT – At 7:06 PM the meeting adjourned by consensus.

RALEIGH COUNTY BOARD OF EDUCATION

Larry D. Ford, Vice-President

C. David Price, Secretary